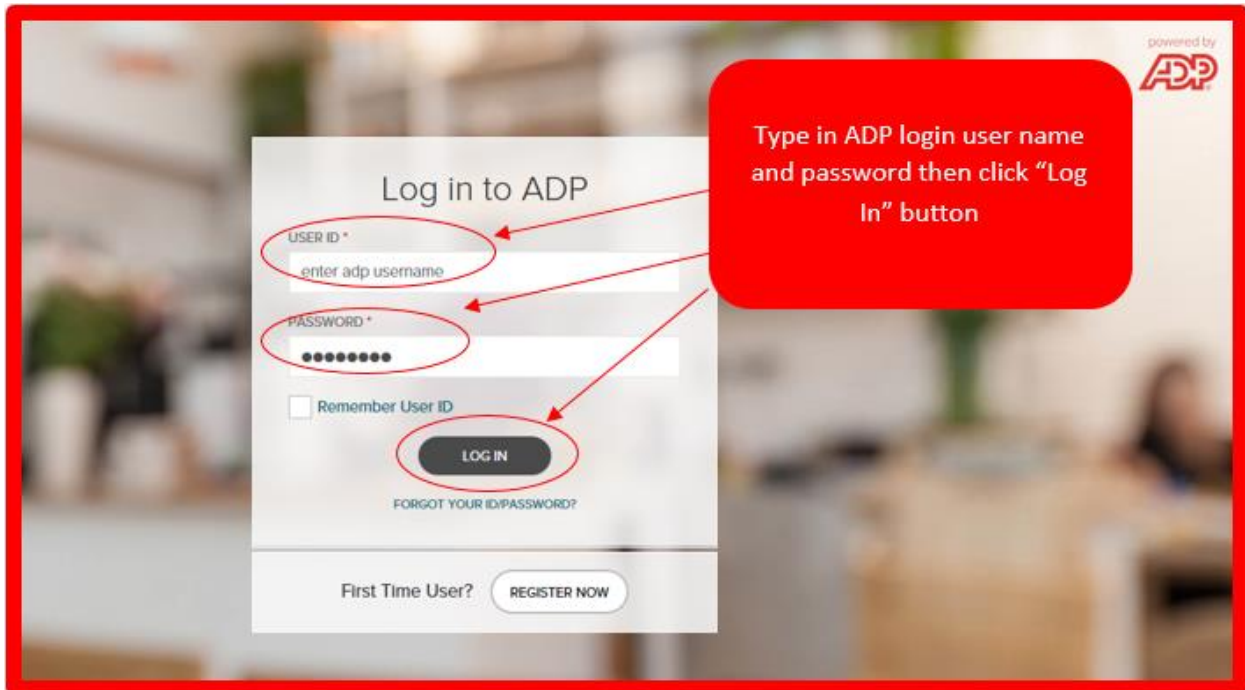
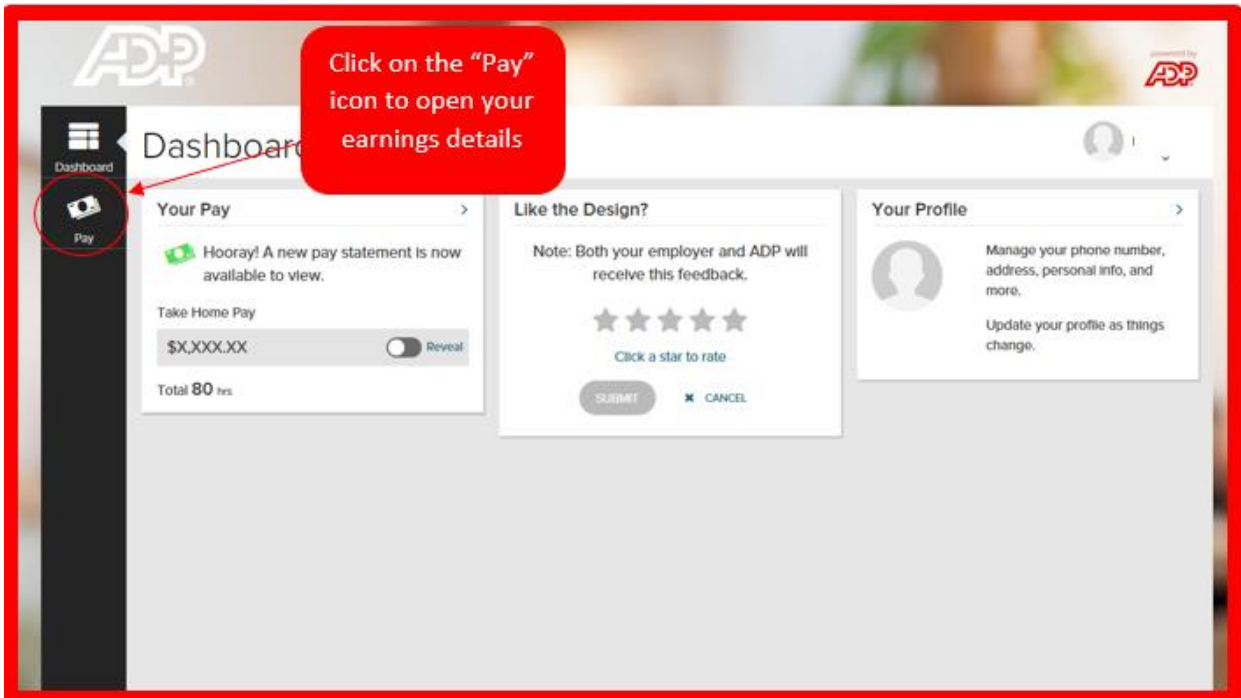


MyADP – Direct Deposit (add, delete, edit)

You must first login to your ADP Employee Account by entering ADP user id and password then click **“Log in”** button as seen below



Once logged into your ADP account click on the **“Pay”** tab



Pay

[VIEW YOUR TRENDS](#)

Date	Take Home	Gross Pay
Jun 6, 2018	\$X,XXX.XX	\$X,XXX.XX
May 23, 2018	\$X,XXX.XX	\$X,XXX.XX
May 9, 2018	\$X,XXX.XX	\$X,XXX.XX
Apr 25, 2018	\$X,XXX.XX	\$X,XXX.XX
Apr 11, 2018	\$X,XXX.XX	\$X,XXX.XX
Mar 28, 2018	\$X,XXX.XX	\$X,XXX.XX

Gross Pay		\$X,XXX.XX
Regular	80 hours	Rate \$X,XXX.XX \$X,XXX.XX
EXPAND ALL		
> Taxes		\$X,XXX.XX
> Benefits		\$X,XXX.XX
> Other		\$X,XXX.XX
> Take Home		\$X,XXX.XX



[DOWNLOAD PAY STATEMENT](#)

[VIEW ALL PAY STATEMENTS](#)

To delete, add or edit your direct deposit account click on the "Update Direct Deposit" link

Pay Adjustments

Jan 31, 2018
[DOWNLOAD ADJUSTMENT](#)

[VIEW ALL PAY STATEMENTS](#)

For Your Record

Year to Date Gross Pay
\$X,XXX.XX

[VIEW YEAR TO DATE](#)

Direct Deposit

Checking

[UPDATE DIRECT DEPOSIT](#)

Tax Withholding

- > Federal
- > New Jersey

Time Off

Balance as of: May 27, 2018

Tax Statements

Tax Year: 2017

W2
COLLABERA INC
\$X,XXX.XX
[ACCESSIBLE STATEMENT](#)
[DOWNLOAD STATEMENT](#)

Deductions

+ 3 OTHER DEDUCTIONS

[VIEW DEDUCTIONS](#)

The image shows a screenshot of a web application interface for managing direct deposits. The page title is "Direct Deposit" and it includes a navigation breadcrumb "< PAY". On the left, there is a sidebar with "Dashboard" and "Pay" options. The main content area is divided into several sections:

- ADD AN ACCOUNT:** A large blue-bordered box with a plus sign icon and the text "ADD AN ACCOUNT". A red callout box points to this icon with the text: "Click 'Add an Account' to add a direct deposit account".
- Warning:** A red oval highlights a warning message: "Adding or changing a direct deposit account may require a validation period with your bank. Allow up to two pay cycles for this setup to take effect."
- Checking Account:** A card titled "Checking" with a bank icon. It displays "Amount per paycheck Remaining", "Account number XXXXX213", and "Routing number XXXXX351". A red callout box points to a "DELETE" icon in the top right corner with the text: "Click 'delete' icon to delete an account".
- Edit:** A red callout box points to an "EDIT" button with the text: "Click 'Edit' to make change to your direct deposit account".
- Save/Reset:** At the bottom, there are "SAVE" and "RESET" buttons. A red callout box points to the "SAVE" button with the text: "Select Save button and complete".

If you choose to add an account enter your routing number

The screenshot shows a web interface for adding a bank account. At the top left, there is a navigation menu with 'Dashboard' and 'Pay' options. The main heading is 'Direct Deposit' with a '< PAY' button. The form title is 'Add an Account' with a help icon. Below the title, it says 'First, enter your routing number.' An example check image is shown with 'EXAMPLE' written across it and a routing number '01122105278' highlighted. Below the example, there are two input fields: 'ROUTING NUMBER' and 'CONFIRM ROUTING NUMBER'. A red callout box with the text 'Type in your Routing number then click next' has two arrows pointing to these two input fields. At the bottom of the form, there are 'NEXT' and 'X CANCEL' buttons. At the very bottom of the page, there are 'SAVE' and 'X RESET' buttons.



< PAY

Direct Deposit

Add an Account ?

Next, enter your account number.



Account Number

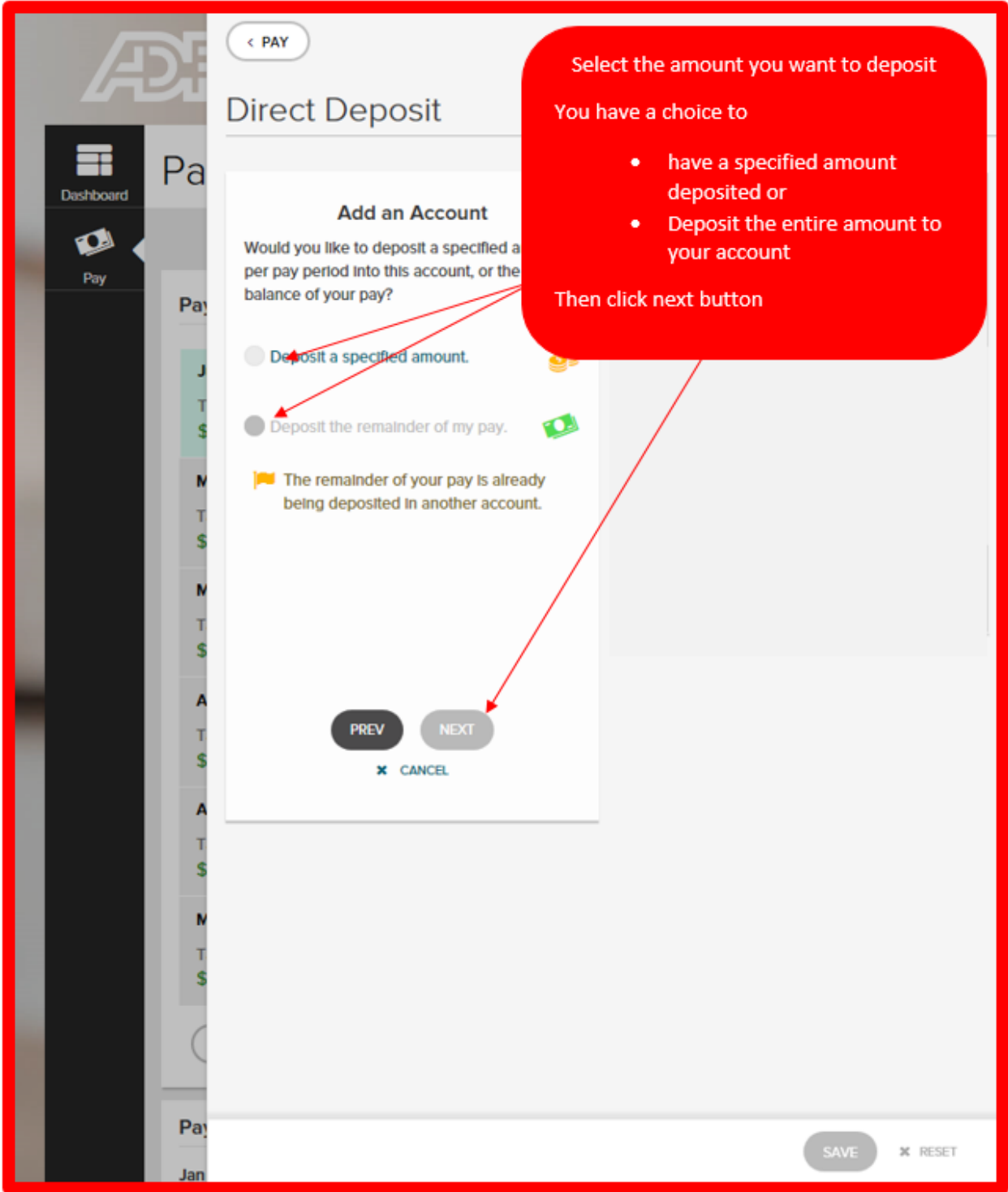
ACCOUNT NUMBER

CONFIRM ACCOUNT NUMBER

PREV NEXT
✕ CANCEL

Type in your Account number then click "Next" button

SAVE ✕ RESET




< PAY

Direct Deposit

Add an Account

Would you like to deposit a specified amount per pay period into this account, or the balance of your pay?

- Deposit a specified amount.
- Deposit the remainder of my pay.

 The remainder of your pay is already being deposited in another account.

PREV NEXT
✕ CANCEL

Select the amount you want to deposit

You have a choice to

- have a specified amount deposited or
- Deposit the entire amount to your account

Then click next button

SAVE ✕ RESET



< PAY

Direct Deposit



Dashboard



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Add an Account

Almost done. Pick a name for your account type.

ACCOUNT TYPE

Checking

PREV

NEXT

✕ CANCEL

Select your account type then click next button

SAVE

✕ RESET



< PAY

Direct Deposit

Dashboard



Pay

Pa

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Jan

Checking

Last step! Check your account information and agree to the [terms and conditions](#).

ACCOUNT NUMBER

854213

ROUTING NUMBER

12835

AMOUNT PER PAY CHECK



I've double checked my account number.



I agree to the terms and conditions

PREV

DONE

✕ CANCEL

Select and agree to the terms and conditions for direct deposit then click done

SAVE

✕ RESET

